



Principal Meeting Agenda, 2005

Please meet with your school principal before October 15 to share the following information and documents:

- Your attendance at the MSSELI Leadership Academy
- The **MSSELI 14 day overview and plan**, point out the content of the Summer Academy Program
- The dates you are required to be away from your classroom and that your school will be reimbursed by the project for your substitute time.
 - The “out-of-classroom-time” will be used to participate in a Lesson Study with other Fellows
 - You will be using student work from your classroom during MSSELI meetings
 - You will be video taping your teaching during a class session at least twice during the school year
- Discuss the exemplary instructional materials you will be implementing during this academic year and the pedagogical rationale for using these standards-aligned materials
- Explain that you have attended additional professional development on these instructional materials and review the research data correlation between use of reform materials and achievement of students on standardized tests.
- Share your **MSSELI Fellow Action Plan**, dated July 15, 2005
- Throughout the school year, you will be informally sharing your experiences with your colleagues